**DLT PROGRAMME FOR MEDICAL EDUCATORS**

**INTRODUCTORY INFORMATION – 2017/2018 Academic Year**

The Developing Learning and Teaching (DLT) Programme for Medical Educators is an accredited Programme led by a partnership of the Oxford Learning Institute and Oxford University Medical Education Fellows (MSD). It is also suitable for new entrants to medical education. The DLT for Med Eds. is designed for all medical educators of clinical undergraduates and postgraduate trainees with patient contact and/or involvement. This includes:

* Postgraduate Doctors in Training (incl. those providing informal or bed-side teaching)
* Consultant Clinical and Educational Supervisors
* Career Grade Trainers and Educational Supervisors.
* Clinical Tutors

The DLT Programme comprises two taught interactive workshops (approx. 8 hours contact time). ***Attendance at Workshop 1 (one day) is sufficient for ES mandatory training purposes***

**Workshop 1** (meets HEE TV Educational Supervisor accreditation criteria)

A one-day event integrating theory, trainer roles and practice (e.g. teaching design, feedback, educational appraisal/PDP planning). There is some pre-course reading (2-4 online articles).

**Workshop 2** (Portfolio design and completion, 2500-5000 words).

A 2-hour workshop which given the service commitments of medical educators this workshop will be repeated at times suitable to the programme participants, including early evening times. The purpose of the workshop is to discuss portfolio design, preferably with some initial development thereof. To complete a portfolio participants will engage in actual teaching and related activities; for example, reading some educational literature, teaching evaluation and session design. Additional support for portfolio writing is available via OUMEF/MSD. Sample portfolios are available from Enquiries Desk in the Cairns Library at the JR, but are for use in the library only and must not be removed.

**Qualifications**

The one-day workshop is approved by HEE Thames Valley for Approved Educational Supervisor accreditation requirements. Verification of attendance by certificate which can be forwarded to HEE TV.

Successful completion of the DLT Programme and portfolio assessment leads to:

* a nationally-recognised SEDA teaching qualification which is mapped to the UK Professional Standards Framework (UKPSF) for Teaching and Supporting Learning in Higher Education.
* Eligibility for “fast-track” application for membership of the Academy of Medical Educators (AoME) who have approved the DLT for Med Eds programme.

More information about the DLT for Med Eds.is available via: lynne.roberts@paediatrics.ox.ac.uk. For general information on the DLT programmes visit the Oxford Learning Institute website at: https://www.learning.ox.ac.uk/support/teaching/programmes/dlt/

**Funding and Budgetary support:**

Programme is free for those with University contracts. Fees apply (£95 for trainees; 150 for consultants) for non-University staff. Fees are to cover the costs of extending the programme to NHS staff. Funding for the programme is available for OUH Trainees via: Medical Education Development Fund;

http://www.ouh.nhs.uk/education-centres/training/medical-education-development-fund.aspx

otherwise via personal study leave budgets.

**COURSE DATES**

MT 28 September 2017 - 9.00 am – 4.30 pm, Teaching Suite 1, Level 2, West Wing

HT 23 January 2018 – 9.00 am – 4.30 pm, Teaching Suite, Level 2, West Wing

TT 30 April 2018 – 9.00 am – 4.30 pm, Seminar Room 3, GPEC, Level 3 of main JR Hospital

PORTFOLIO WORKSHOPS – DATES TO BE DETERMINED WITH PARTICIPANTS