**Suggested COMPOSITION OF ELECTORAL BOARD – CLINICAL**

|  | **Electoral Board Members** | **Name & Title** | **Contact Details****(Address, tel, email)** | **Date Confirmed** | **Comments** |
| --- | --- | --- | --- | --- | --- |
| 1 | VC or nominee |  |  |  | To be identified by SAO |
| 2 | Head of House |  |  |  |  |
| 3 | College Governing Body Appointee |  |  |  |  |
| 4 | Council 1[[1]](#footnote-1) |  |  |  | Internal or External to Oxford.  |
| 5 | Council 2[[2]](#footnote-2) |  |  |  | External to Oxford Insert 2nd choice external |
| 6 | Medical Sciences[[3]](#footnote-3) Board |  |  |  | External to Oxford OR RC representative |
| 7 | Medical Sciences Board[[4]](#footnote-4) |  |  |  | Head of Division |
| 8 | Medical Sciences Board[[5]](#footnote-5) |  |  |  | Head of Department |
| 9 | Medical Sciences Board[[6]](#footnote-6) |  |   |  | Royal College representative OR internal from department |
| 10 | NHS Trust nomination[[7]](#footnote-7) |  |  |  | Nominated by Chief Medical Officer |

Notes: 1) Check University Regulations

2) 9-11 is normal number for Electoral Board membership

3) At least 3 members of the Electoral Board must be women. The Royal College Representatives takes up one of the divisional slots and is nominated by the relevant Royal College. Will be either external or internal to Oxford. Check internal status with each RC.

1. Internal or external to Oxford and nominated by MSB (usually another HoD) [↑](#footnote-ref-1)
2. External to Oxford and nominated by MSD [↑](#footnote-ref-2)
3. External to Oxford. The RC rep can occupy this slot if RC agrees. [↑](#footnote-ref-3)
4. Usually Head of Division [↑](#footnote-ref-4)
5. Usually Head of Department [↑](#footnote-ref-5)
6. Royal College Representative nominated by RC OR internal from Department. [↑](#footnote-ref-6)
7. If the Trust is happy for one of the serving Electors to represent them this slot can be disregarded. [↑](#footnote-ref-7)