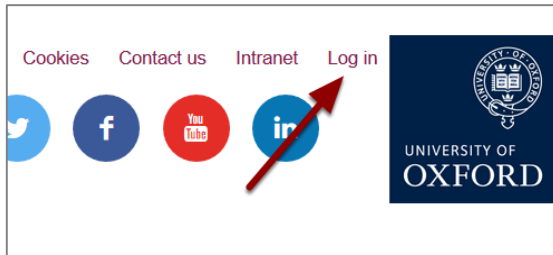
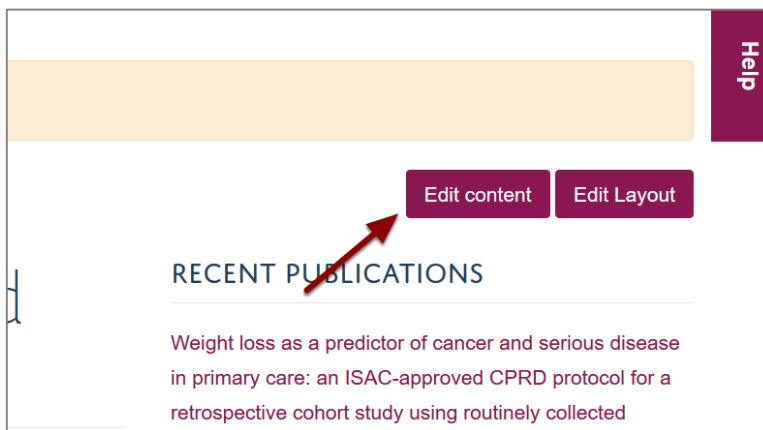


Edit your profile

1. Log in to the website with your SSO username and password.



2. Go to your profile. Click the **Edit content** button.

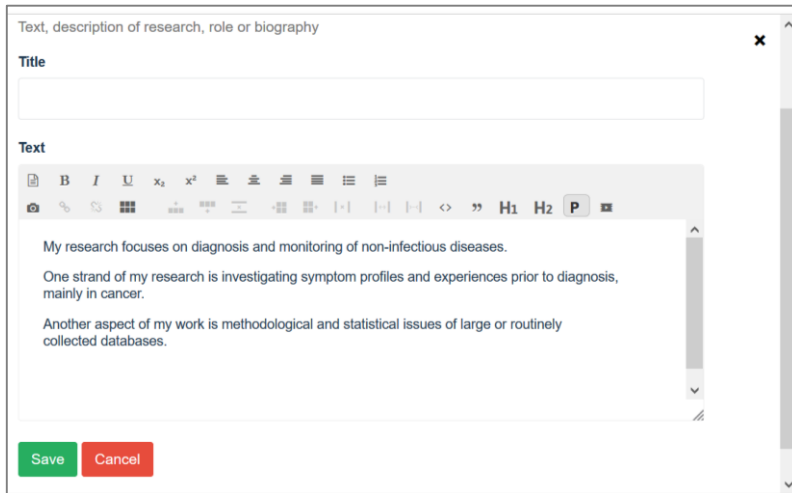


3. Your profile is made of various sections called tiles. Different tiles have different functions: text, publications, contact details etc.

To edit a tile hover over it to reveal an **Edit** button. Click this button.



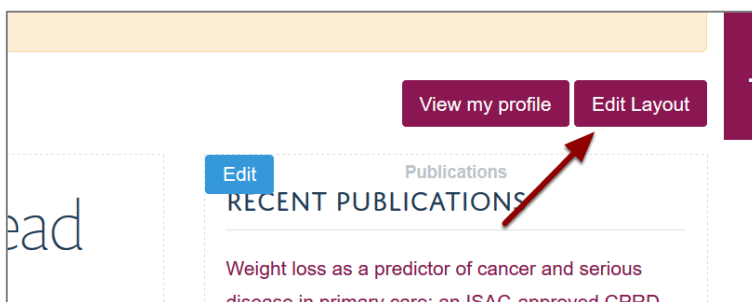
4. A pop up editing window will appear. Make your changes and click the **Save** button.



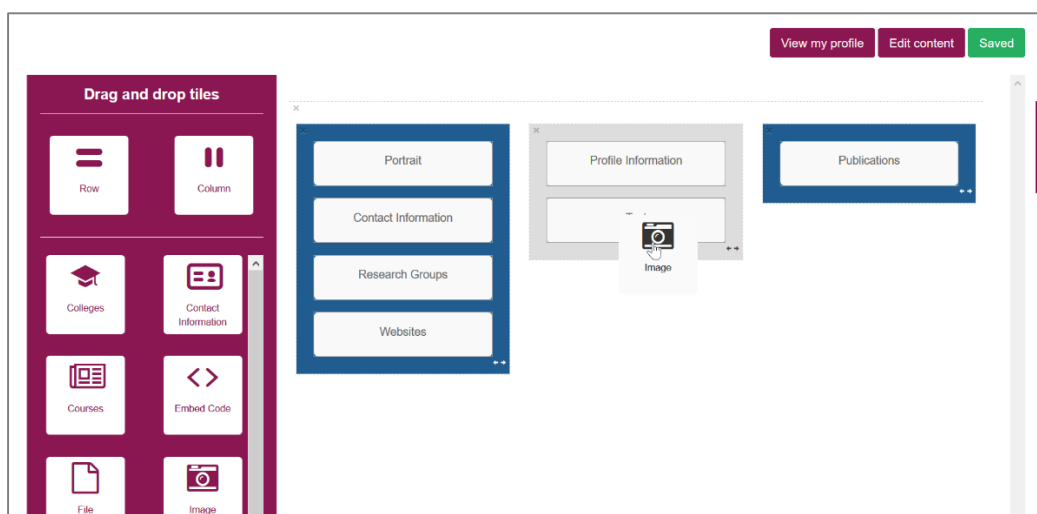
Add additional content tiles

You can add additional content tiles to your profile. To do this:

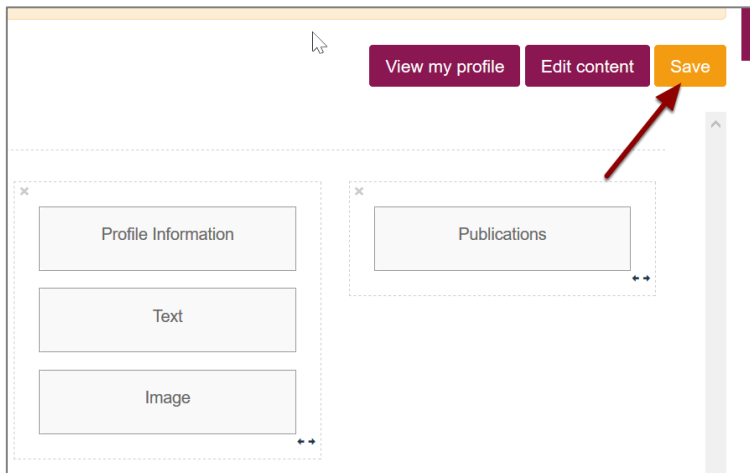
1. Click the **Edit Layout** button.



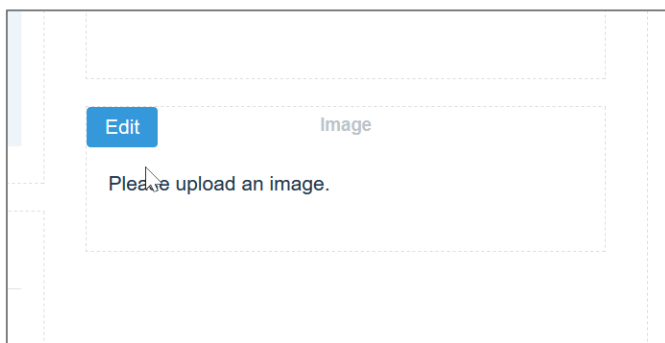
2. Drag the tile you would like to add from the **Drag and drop tiles** column on the left to the column you would like to add it to. You can reorder the tiles by dragging them to new locations.



3. Click the **Save** button. The button will turn into a green Saved button when the new layout has saved. Click the **Edit content** button to add content to the new tile.



4. Hover over your new tile to reveal the **Edit** button. Click this button to add your content.



Further information

For detailed information about the different types of tiles and how to edit them go to the Haiku Knowledge Base: <https://fry-it.atlassian.net/wiki/spaces/HKB/pages/105590265/Profiles>