**Your name**

**Your Oxford University e-mail address**

**Department**

**To participate in the DLT programme you need to:**

* Have attended **Preparing for Learning and Teaching at Oxford** or Departmental introductory training in teaching (please contact your department for further details)
* Be teaching registered Oxford University students in at least 2 categories in checklist A or 1 category in checklist B (below) **after** you begin the DLT programme and **before** you submit your DLT portfolio. Your deadline for portfolio submission is 3 terms after you start the DLT.

[ ] **Please confirm that you will meet the above teaching requirements by checking this box.**

|  |  |
| --- | --- |
| Checklist A  |  Checklist B |
| [ ] 1-3 classes or seminars | [ ]  4 or more classes or seminars |
| [ ]  1-3 lectures | [ ]  4 or more lectures |
| [ ]  1-3 postgraduate research supervision sessions (must include giving feedback on students’ research) | [ ]  4 or more postgraduate research supervision sessions (must include giving feedback on students’ research) |
| Co-teaching (in which a minimum of 1-3 sessions are led by the participant) | [ ]  Co-teaching (in which a minimum of 4 sessions are led by the participant) |
| [ ] 1-3 tutorials with more than one student | [ ]  4 or more tutorials to **more than one student** |
| [ ] 1 or more tutorials with one student |  |
| [ ] 1 or more laboratory demonstrations/fieldwork/practical classes |  |
| [ ]  1 or more clinical or bedside teaching sessions |  |

These teaching requirements are to confirm that you can apply the DLT programme to your current teaching at Oxford University. They will ensure that you have sufficient teaching experience to meet the assessment criteria required to pass the DLT Portfolio. If you are unsure if your planned teaching meets these criteria please firstly consult [**DLT Requirements**](https://www.learning.ox.ac.uk/teaching/programmes/dlt/dltrequirements/); if this does not answer your queries please contact delia.orourke@ctl.ox.ac.uk **.**

**Please e-mail this completed form to** **courses@medsci.ox.ac.uk** **to ensure your place on the DLT programme**.