IMPORTANT DATES

- <u>Call Opens:</u> Wednesday, January 8, 2020
- Application Submission Deadline: Monday, March 2, 2020

** Recommended Browsers: Google Chrome and Firefox **

Creating an Account

- 1. Go to the <u>SmartSimple home page</u> and click "Register Here" to create an account.
 - a. If you have any questions, please contact Becca at <u>Rebecca.Haag@HarringtonDiscovery.org</u>.

| HDI Home | | Sign Up for HDI news and updates |
|---|---|---|
| THE HARRINGTON PROJECT FOR DISCOVERY & DEVELOPMENT | Harrington Discovery Ir | |
| Harrington Discovery Institute Harrington Discovery Institute strives to accelerate breakth Harrington Discovery Institute at University Hospitals in Cle Discovery & Development-is dedicated to advancing new tr Our programs are designed to support and encourage brigh help expand and improve the range of medications available | veland, Ohio–part of The Harrington Project for reatments in all areas of unmet therapeutic need. nt, innovative MD and PhD researchers who want to | Login New to this site? Register Here Email: Password: Login Forgot Password? Browser Compatibility |
| Contact Us 11407 Euclid Ave, 2nd Floor Cleveland, OH 44106 HDIQuestions@HarringtonDiscovery.org Copyright © 2019 University Hospitals | | physician-scientists, and all scientists Itic need, into medicines for the benefit |

2. Complete the fields on the "Register Here" page and click "Submit" at the bottom of the page.

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| THE HARRINGTON PROJECT Harrington Discovery Institute FOR DISCOVERY & DEVELOPMENT Image: Cleveland, Ohio | | | | | | | |
| | | | | | | | |
| Organization and Applicant Information | | | | | | | |
| Please find your organization name by typing a keyword into the Organization Name field. If you're unable to find your organization, click here to register. If you are a returning user, click here to login. | | | | | | | |
| * Organization Name | | | | | | | |
| * Salutation | | | | | | | |
| Sir | T | | | | | | |
| * First Name | | | | | | | |
| * Last Name | | | | | | | |
| * Email | | | | | | | |
| * Professional Title | | | | | | | |
| Submit | | | | | | | |

3. Once you submit your registration, you can then log into the SmartSimple home page (Step 1).

Starting an Application

4. When you log into SmartSimple, you will see your home screen similar to the below. Click the "Apply

Now" button for the 2020 Harrington UK Rare Disease Scholar Award.

| THE HARRINGTON PROJECT FOR DISCOVERY & DEVELOPMENT | Institute | | | My Profile 🛛 Change Password Help 📾 Researcher 🔹 🖵 Becca Haag 🔹 🌲 |
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| | | | | Home My Active Projects |
| | | Contract Application | Q Review Submitted Applications | |
| | | 1-5 of 5 🗸 🗲 | | |
| | Call Name | Call Description | Deadlines | |
| | 2020 Harrington UK Rare Disease Scholar Award | | | Apply Now |

5. The next screen will include eligibility questions. Please answer the questions, then click the "Continue" button.

6. Once you complete the eligibility questions, you will be taken to the Guidelines. This is where the full application begins. We recommend that you preview all of the tabs and questions in advance, in order to understand the requirements and signatures needed for submission. The tabs include questions under Project Details, Team, Potential Impact, Resources, Commercialization and Support.

| GENERAL | GUIDELINES | PROJECT DETAILS | TEAM | POTENTIAL IMPACT | RESOURCES | COMMERCIALIZATION | SUPPORT | | | |
|--------------------------|---|--|--------------------------|---|---|---|-------------|--|--|--|
| rec als If y | quirements and si so be considered. you have question | gnatures needed for sul is about the application, | omission. T please em | he European definition of ail HDIQuestions@Harrin | f rare disease sho gtonDiscovery.org | in advance to understand th buld be applied. Ultra-rare dis g. r personal data to be deleted | seases will | | | |
| < BACK | | | | | | | NEXT > | | | |
| Save Draft Submit Delete | | | | | | | | | | |

7. Once all questions have been answered, click the "Submit" button to complete your full application.

Save Draft and Edit Application

1. At any time, you can click "Save Draft" at the bottom of the page and return to your application at a later time.



2. When you log back into SmartSimple to return to your application, click the "Edit Draft Application" button on the top, and see the applications you have in draft mode.

| | Edit Draft Application | Q Review Submitted Applications | | | | | | |
|---|-------------------------------|---------------------------------------|-----------|--|--|--|--|--|
| Available Funding Opportunities | | | | | | | | |
| Call Name | Call Description | Deadlines | | | | | | |
| 2020 Harrington UK Rare Disease Scholar Award | | | Apply Now | | | | | |

3. Click the "Open" button to the right of the application to edit, finalize and submit when complete.

| Edit Draft Application | | | | | | | | | | |
|------------------------|---|----------------------------|-------------------|----|--------------------|----|--------------------------|----|------------|---|
| | | | | | | | | ×Q | 1-3 of 3 🔇 | > |
| | # | Application Type | Application ID | \$ | Project Title | \$ | Status | | | 1 |
| | 1 | Harrington UK Rare Disease | HDI2020-UKRD-5826 | | Test Project Title | | Full Application - Draft | | Open | |