NIBR Global Scholars Program, NGSP 2023 (RFA4)

General Information for Pre-Proposal Applicants

The purpose of this document is to provide applicants with relevant information to facilitate the NGSP pre-proposal application process.

Applicant & Pre-Proposal Eligibility

- Only invited institutions are eligible to participate in NGSP
- Principal investigators and Faculty (PI) employed by invited institutions are eligible to apply
- Post-doctoral fellows and graduate students are <u>not</u> eligible to apply
- **Research proposals that involve any of the following are <u>out of scope</u> (<u>not</u> eligible): (i) require new IRB protocol approval; (ii) involve clinical testing of drugs or products in human subjects; (iii) require any patient interventions; and/or, (iv) use identifiable patient or clinical data.**

Pre-proposal Application Process

- Your Technology Licensing Office or equivalent business office supporting innovation/industry engagement (TLO) is your main point of contact regarding NGSP and will provide you with the information and resources needed to complete the pre-proposal application process
- Consulting with your TLO regarding application questions is strongly recommended
- Every proposal must be aligned with one of the NIBR Challenge Questions (CQs). The online portal has a two-level drop-down menu to allow applicants to match their proposals first with a broad research area and secondly with a specific challenge question associated with that research area.
- Your TLO will provide you with a unique institute code to apply using the online portal
- Applications must be submitted using the on-line portal https://nibr-ngsp.smapply.io/
- **Only PIs are eligible to register and complete the application with their name and institutional email address**
- PIs who had registered in previous RFAs can use the same email address and password to login to the site. Please note that returning applicants must enter the updated institute code by following these steps:
  - After successful login to the site, applicant must click on their name on the top right corner of the window, select "My Account", scroll to the bottom of "Account Settings" window and enter the new code in the "Extra Info / Institute Code" box
- PIs who will participate for the first time will need to register with their institutional email and enter their unique institute code (provided by your TLO) to access the portal
- If you had registered as an applicant for another program in SurveyMonkey Apply using your personal email or social media account, you need to register again with your institutional email and institute code (provided by your TLO) to be able to view and apply to NGSP
- Registered person's name and email address must be the same as applicant's information
- An applicant can submit multiple pre-proposals
- **The online portal is anticipated to be active on April 10, 2023. The pre-proposal submission deadline is May 5, 2023**

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Pre-proposal Application Form

- Do **not** share externally the application materials, access information, and **confidential** Challenge Questions that are provided by your TLO
- The pre-proposal application form includes questions where applicants will need guidance from their TLO contact
- **Scientific review of the pre-proposals is blinded. Do <u>not</u> provide any identifying information (e.g., your name, your affiliated institution's name, references to your publications, etc.) in any parts of the pre-proposal, other than "Applicant Information". Your application will be returned to you for edit if applicant identifiers are disclosed, resulting in a <u>significant delay</u> to the review process.**
- In addition to answering the questions in the portal, you will need to upload a PDF version of your most up-to-date CV
- **Pre-proposals must <u>not</u> include any confidential information**

Communications during the Pre-proposal Stage

- Applicant should contact their institution's TLO with any NGSP related questions
- Applicants will receive an automated email from the portal confirming successful submission of their application online. There will be no additional communication regarding pre-proposal status during the pre-proposal review process from Novartis
- Your TLO contact will inform you if you are selected to submit a full proposal
- No additional feedback will be provided regarding your application(s)

Contacts

- For inquiries related to application questions, please contact your TLO
- For technical issues related to the application portal, please contact SurveyMonkey Apply: https://nibr-ngsp.smapply.io/helpdesk/

NGSP 2023 Timeline

	Milestone/Activity
April 10	Application portal opens for pre-proposal submission
May 5	Deadline for pre-proposal submission
Week of June 26	Finalists' selection communicated to TLOs
July 3	Application portal opens for Finalists to submit their full proposal
July 28	Deadline for full proposal submission
Mid November	Scholars announced to TLOs

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