**Suggested COMPOSITION OF ELECTORAL BOARD – NON-CLINICAL**

**Post: Department**

|  | **Electoral Board Members** | **Name & Title** | **Contact Details****(Address, tel, email)** | **Date Confirmed** | **Comments** |
| --- | --- | --- | --- | --- | --- |
| 1 | VC or nominee |  |  |  | To be identified by SAO |
| 2 | Head of House |  |  |  |  |
| 3 | College Governing Body Appointee |  |  |  |  |
| 4 | Council 1[[1]](#footnote-1) |  |  |  |  |
| 5 | Council 2[[2]](#footnote-2) |  |  |  | Insert 2nd choice external |
| 6 | Medical Sciences Board[[3]](#footnote-3) |  |  |  |  |
| 7 | Medical Sciences Board[[4]](#footnote-4) |  |  |  |  |
| 8 | Medical Sciences Board[[5]](#footnote-5) |  |  |  |  |
| 9 | Medical Sciences Board[[6]](#footnote-6) |  |   |  |  |

Notes: 1) Check Annexe to PRAC paper 2) 7-9 is normal number for Electoral Board membership 3) At least 3 members of the Electoral Board must be women.

1. Internal and nominated by MSB [↑](#footnote-ref-1)
2. External to Oxford and nominated by MSB [↑](#footnote-ref-2)
3. External to Oxford [↑](#footnote-ref-3)
4. Usually Head of Division [↑](#footnote-ref-4)
5. Usually Head of Department [↑](#footnote-ref-5)
6. Internal from Department [↑](#footnote-ref-6)